



**Link Transit System
Public Transit Advisory Commission (PTAC)
Tuesday, July 14, 2026 @ 5:00 P.M.**

Meeting to be Held in Person

425 S. Lexington Ave, Burlington, NC 27215 @ Municipal Conference Room (Lower Level)

AGENDA

- 1) Call to Order & Quorum Chairman**
- 2) Ride Link Transit Orange Route 2 between Burlington and Mebane John Andoh**

The Following Items Will Be Discussed While Riding Bus:

- 3) Public Comment – Three (3) minutes per speaker Chairman**
- 4) Approval of the May 2026 Meeting Minutes John Andoh**
- 5) Election of Chair, Vice Chair and Secretary John Andoh**
- 6) Conflict of Interest Statements John Andoh**
- 7) Link Transit System Transit Manager Report John Andoh**
- 8) Other Business Chairman**

Next Meeting Scheduled for: Tuesday, September 8, 2026.

**ACCESS TO INFORMATION: ALL DOCUMENTS AND DATA CAN BE PROVIDED IN
ALTERNATIVE FORMAT UPON REQUEST**

It is the policy of the Link Transit System to ensure that no person shall, on the ground of race, color, sex, age, national origin, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and any other related non-discrimination Civil Rights laws and authorities.

MINUTES

LINK TRANSIT PUBLIC TRANSIT ADVISORY COMMISSION

Tuesday, May 14, 2026

5:00 P.M.

Meeting held 425 S. Lexington Avenue, Burlington, NC 27215 in the Municipal
Conference Room (Lower Level)

MEMBERS PRESENT

Steve Carter, Alamance County (Chair)
Moses Corbett, Burlington (Secretary)
Irene Fanelli, Gibsonville (Vice Chair)
Bonita Brown, Burlington
Roger Meisenbach, Burlington
Wannetta Mallette, Burlington
Stephanie Enoch, Green Level

OTHERS PRESENT

John Andoh, Transit Manager
Peter Murphy, ACTA

MEMBERS ABSENT

Charles Evitt, ACC
Sean Ewing, Mebane
Steve Lineberry, Haw River
Brian Doward, ACC Alternate
Sean Tencer, Haw River Alternate
Montrena Hadley, Mebane Alternate
Patricia Jones, Green Level Alternate

Call to Order

Chair Carter called the meeting to order at 5:15 PM and welcomed all members and guests. The meeting agenda was reviewed. No changes were made to the agenda.

Public Comment - Three (3) minutes per speaker

Chair Carter solicited public comments from the floor and requested comments to be limited to three (3) minutes per speaker. No public comments.

Approval of the January 2026 Meeting Minutes

The January 2026 meeting minutes were reviewed. There was no edits made to the minutes. Mr. Meisenbach made a motion to approve the meeting minutes. Secretary Corbett seconded the motion. All PTAC members voted in approval of the January 2026 meeting minutes.

Understanding Roles & Responsibilities on Participating on a City of Burlington Advisory Commission and the Public Transit Advisory Commission

Mr. Andoh discussed the advisory role of the Public Transit Advisory Commission and the advice that the Commission provides to the Burlington City Council governing Link Transit operations. The Commissioners engaged in discussion and asked questions. There was no action.

Review FY 2027 Link Transit Budget

Mr. Andoh summarized the proposed Link Transit budget for FY 2027. The Commissioners engaged in discussion and asked questions. There was no action.

Link Transit System Transit Manager Report

Mr. Andoh provided updates and explanations regarding Link Transit system. He discussed the ridership report and mentioned that the data is being audited for accuracy. He also talked about the Program of Projects for the Federal Fiscal Year 2025 funds which would fund operational and capital expenses for the transit system, including an additional fixed route bus. The Commissioners engaged in discussion and asked questions. There was no action.

Other Business

There was none.

Adjournment

Chair Carter asked for a motion for adjournment. Secretary Corbett made a motion to adjourn the meeting and Ms. Fanelli seconded the motion. All PTAC members voted in approval. Chair Carter adjourned the PTAC meeting at 5:47 P.M.

Ordinance #15-22 / December 1, 2015

**CITY OF BURLINGTON
AN ORDINANCE AMENDING ORDINANCE CREATING AND
ESTABLISHING THE PUBLIC TRANSIT ADVISORY COMMISSION**

WHEREAS, the City Council of the City of Burlington (hereinafter, “Council” or “City Council”) found that creation of an affordable public transit system operating on a fixed route is in the best interest of the citizens and residents of the City of Burlington and surrounding urban areas and that, as the lead agency in the Burlington area Metropolitan Planning Organization, the City of Burlington took the necessary actions required to implement such service; and

WHEREAS, to facilitate the creation and operation of said service, the City Council deemed it desirable to create a commission with the responsibilities and duties to advise the City Council on actions relating to the operation of the fixed route public transportation system (hereinafter, “Transit System” or “System”); and

WHEREAS, the City Council of the City of Burlington had previously created a public transit system advisory board at its October 7, 2014 meeting with the passage of An Ordinance Creating And Establishing The Public Transit Advisory Commission (hereafter “PTAC”) whereby the then elected governmental entities of the City of Burlington and the Town of Gibsonville were participating in the Transit System; and

WHEREAS, at the time of the passage of said ordinance, the advisory board consisted of members appointed by the governing bodies of the City of Burlington and the Town of Gibsonville, with the contingency for the potential expansion of said advisory board with the participation of the City of Mebane and the City of Graham; and

WHEREAS, since said October 7, 2014 passage of said Ordinance Creating And Establishing The Public Transit Advisory Commission, Alamance County has joined the System as a participating elected governmental entity, specifically to facilitate a bus route from the downtown Burlington transfer hub to the Alamance County Community College’s main campus located on Trollingwood Road in the Haw River/Graham vicinity (hereinafter, “main campus”); and

WHEREAS, said advisory Commission was initially created, and is now amended, pursuant to Section 3.41 of the Charter of the City of Burlington and the enabling provision of North Carolina General Statutes Section 160A-575 et seq.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BURLINGTON, NORTH CAROLINA, that Ordinance 14-31 be amended to read as follows:

Section 1. Creation. There is hereby created a commission to be known as the Public Transit Advisory Commission, (hereinafter, “PTAC” or “Commission”).

Section 2. Membership, Qualifications.

- (a) Commission shall consist of seven (7) members, five (5) from the City of Burlington, one (1) from the Town of Gibsonville, and one (1) from Alamance County. Said members shall be appointed by the governing body of the participating elected governmental entity. Should additional governmental entities elect to join the System (the City of Graham, the City of Mebane, etc.) the Commission shall be expanded by one (1) member for each elected governmental entity joining the System.
- (b) The governing body of each participating governmental entity shall also each appoint one alternate to the Commission, with such alternate participating in the Commission meeting when the regularly appointed Commission member from that governmental entity is not present. When participating in the place of an absent member, alternates shall be counted for the purpose of establishing a quorum and shall have the same powers and authority as a regular Commission member.
- (c) All members of the Commission must reside within the jurisdiction of the participating governmental entity by which they were appointed.
- (d) The Burlington City Council shall make a good faith effort to include membership from diverse elements of its community on the Commission.
- (e) Should any participating governmental entity, other than the City of Burlington, elect to withdraw from the System, the Commission membership shall be retracted by one (1) position and that governmental entity’s position on the Commission, along with the corresponding alternate position, shall cease upon the effective date of the withdrawal.

Section 3. Terms of Office.

- (a) The term of office of Commission members and alternates shall be three (3) years.

(b)(i) In making the initial Commission appointments, two (2) of the City of Burlington appointments shall be for two (2) year terms with the remaining three (3) appointments for three (3) year terms.

(ii) Initial appointments by the other participating governmental entities shall be for three (3) year terms.

(iii) Burlington's initial two (2) year term appointments shall commence upon the date of appointment and expire on June 30, 2017. All initial three (3) year term appointments for all participating governmental entities shall commence upon the date of appointment and expire on June 30, 2018.

(iv) Thereafter, all terms shall be of three (3) years duration and shall commence on July 1 of the year of the appointment and shall expire on June 30, three (3) years hence.

(v) Members shall be eligible to serve for not more than three (3) consecutive full terms. For purposes of this limitation, initial terms of whatever duration set out above shall be deemed full terms. Thereafter, anyone appointed to complete a vacancy on the Commission of greater than eighteen (18) months duration shall be deemed to have served a full term.

(c) Should the participating governmental entity's representative to the Commission also be an elected official of the appointing governmental body, said Commission member's appointment to this Commission shall be deemed vacated by resignation upon his or her termination in the elected office. In turn, the governmental entity's governing body shall appoint an individual to complete said vacant term.

Section 4. Vacancies. Vacancies on the Commission due to death, removal or resignation shall be filled by the governing body of the appointing governmental entity. New appointees shall complete the unexpired term of the vacant position.

Section 5. Duties. The Commission shall have the following duties:

- (1) Advise the City Council and the city staff with regard to transit system policies and safety matters including routes, ridership policies, transit fares, accessibility modes, customer amenities and operating policies.
- (2) Receive input from the citizenry and the ridership of the system involving public transit issues and make appropriate recommendations to the City Council.

- (3) Recommend to the City Council rules and procedures governing public transit programs, equipment and facilities, regulatory guidelines, service improvements, hours of operation, and security.
- (4) Recommend marketing strategies for the promotion of public utilization of the transit system.
- (5) It is the intent of this ordinance that all matters affecting the governance and operation of the public transit system, including the annual budget thereof, shall first be considered by the Commission and recommendations thereon made to the City Council. Nothing contained herein shall prohibit the Council from acting without the Commission's recommendation when the Council deems it necessary.

Section 6. Meetings. The Commission shall hold meetings on a monthly or more often basis as required at times and place to be established by it. All meetings shall be open to the public; however, the commission members may meet in closed session under those circumstances permitted by North Carolina General Statutes Chapter 143. The Chairman, or in his absence the Vice Chairman, may call special meetings upon a forty-eight hour notice.

Section 7. Quorum. A majority of the regularly appointed Commission members, along with any alternates participating at that particular meeting, as defined in Section 2(a) and (b) above, shall be required for the Commission to take action.

Section 8. Attendance. The operation of the Commission requires active participation by all of the appointed members. Members who shall miss more than three (3) meetings in a twelve (12) month period, and which absences are not excused due to sickness, death in the family, other emergency or good cause shown, shall be subject to removal by the appointing governing body.

Section 9. Compensation and Expenses. Members shall receive no compensation for their service but shall be reimbursed for travel and subsistence and other expenses incurred in the performance of their duties, including attendance at training and professional meetings. Reimbursement shall be in accordance with existing City of Burlington policies.

Section 10. Officers. The Commissioners shall select from their membership a Chairman, a Vice-Chairman and a Secretary. Elections shall be held annually at the first meeting in July with the term of office being one year. The Chairman, or in his absence, the Vice-Chairman shall preside over all meetings of the Commission. Roberts Rules of Order, most recent edition, shall be followed to the extent possible in the conduct of meetings. At one regular meeting during each month, members of the public shall be

given the opportunity to address the Commission under rules to be established by the Commission.

That all other ordinances or parts of ordinances inconsistent herewith are hereby repealed.

The foregoing ordinance was seconded by Mayor Pro Tem Faucette, and after full discussion, the same was voted upon and declared duly adopted, no amendments having been offered and consent having been given to place the same upon its immediate passage. Councilmembers voting in favor of the motion to adopt the foregoing ordinance were Baltutis, Faucette, Ward, Butler and Hykes.

Green Level

Dollar General

Green Level Town Hall

Food Lion

62

70

Yanceyville Road

Northboro Road

Mebane

Orange County Health Center

Cone Health Medical Center

Park & Ride Lot

Tanger Outlets

Walmart Supercenter

Mebane Oaks Rd

Arrowhead Blvd

GO Triangle

40

42

To Mebane →

River

**BUS HOURS
OF OPERATION**

MONDAY - FRIDAY
5:30 AM - 9:30 PM

SATURDAY
9:25 AM - 6:30 PM

No bus service on holidays.

Bold times indicate PM.	Black outline indicates Saturday service.	*For service to Hanford Road, please ask bus operator if on the bus or call (336) 222-5465 by the times shown below.	08:05 08:13 08:20 08:29 08:39 08:51 08:51 09:03 09:10 09:17 09:24 09:34	08:15 08:29 08:36 08:45 08:55 08:58 09:06 09:13 09:30	08:05 08:08 08:20 08:24 08:29 08:41 08:44 08:44 08:47 08:58 09:03 09:07 09:17 09:30	5:45 5:55 6:05 6:16
Colored text indicates stop identification numbers.		*For service to Beth Schmidt Park, please ask bus operator if on the bus or call (336) 222-5465 by the times shown below.	PART Fares: One Way \$2.50 (*\$1.25) Passes: 10-Ride \$20.00 (*\$10.00) 31-Day \$80.00 (*\$40.00) *Half price for seniors (60+), disabled, veterans, students & Medicare cardholders. PART schedule subject to change. Visit partnc.org or call 336.883.7278 for more information.			6:15 6:25 6:35 6:46

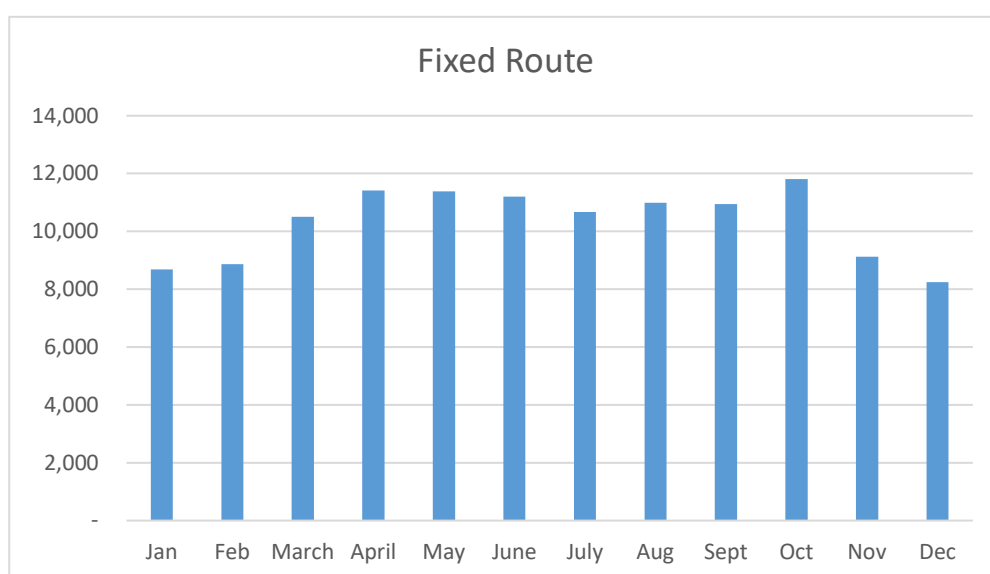
Month	Value
Jan	7,200
Feb	7,000
March	9,500
April	11,800
May	10,600
June	0
July	0
Aug	0
Sept	0
Oct	0
Nov	0
Dec	0

Month	Count
Jan	960
Feb	1050
March	1210
April	1300
May	1050
June	0
July	0
Aug	0
Sept	0
Oct	0
Nov	0
Dec	0

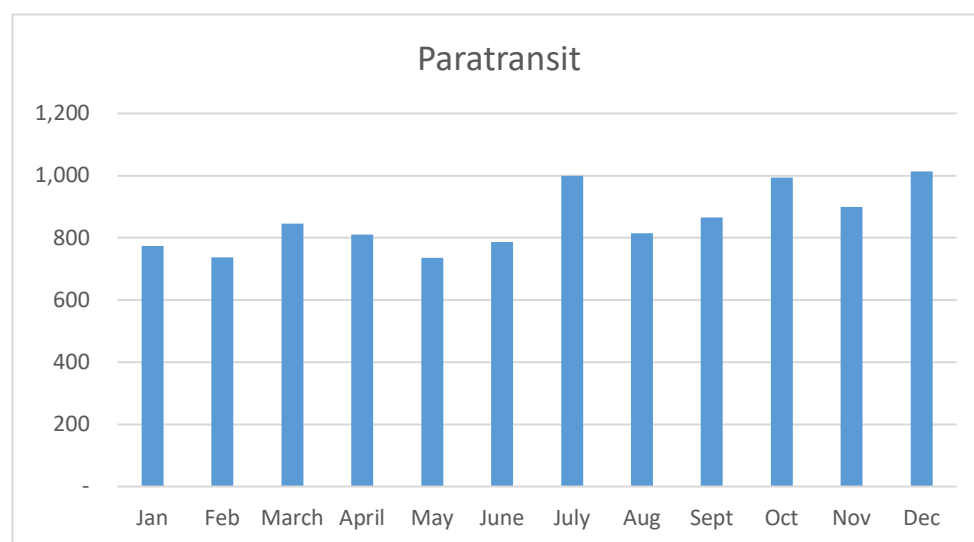
		LINK											
FY 16	66	PARATRANSIT	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
FY 17	2,403	January		200	285	485	498	368	400	596	550	773	964
FY 18	4,366	February		185	393	382	521	384	459	431	808	737	1,056
FY 19	4,649	March		246	414	425	439	492	528	692	835	846	1,210
FY 20	4,443	April		209	385	423	239	453	471	578	794	811	1,308
FY 21	4,741	May		235	464	438	237	414	534	619	775	735	1,052
FY 22	5,935	June	66	228	428	394	329	505	547	606	647	787	0
FY 23	7,077	July	110	255	379	422	277	440	460	584	713	999	0
FY 24	8,782	August	147	281	432	461	328	467	501	853	828	815	0
FY 25	9,452	September	183	410	381	440	480	497	625	746	723	865	0
FY 26 YTD	11,175	October	204	483	497	546	461	498	593	745	890	994	0
		November	229	407	519	496	366	513	640	747	883	899	-
		December	172	322	336	458	418	450	612	698	726	1,013	-
		TOTAL	1,111	3,461	4,913	5,370	4,593	5,481	6,370	7,895	9,172	10,274	5,590

Systemwide											
Total	49,145	89,268	93,433	117,849	62,363	75,494	147,180	172,682	136,916	134,150	51,866
	Passenger trips reported by WeDriveU management										

FR 2025	TOTAL
Jan	8,691
Feb	8,864
March	10,513
April	11,411
May	11,391
June	11,207
July	10,666
Aug	10,993
Sept	10,947
Oct	11,809
Nov	9,133
Dec	8,251
TOTAL	123,876



PARA 2025	TOTAL
Jan	773
Feb	737
March	846
April	811
May	735
June	787
July	999
Aug	815
Sept	865
Oct	994
Nov	899
Dec	1,013
TOTAL	10,274



		LINK TRANSIT										
FY 16	9,377	FIXED ROUTE	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
FY 17	79,498	January		6,643	5,992	8,285	7,027	4,243	6,807	14,896	10,616	8,691
FY 18	85,703	February		6,410	7,067	8,011	6,609	3,449	7,761	13,499	10,177	8,864
FY 19	104,551	March		6,528	6,343	7,809	6,315	4,605	9,792	13,641	10,400	10,513
FY 20	88,052	April		6,065	6,440	10,223	3,273	3,880	9,615	12,268	11,080	11,411
FY 21	50,093	May		6,734	7,105	12,476	5,150	4,669	10,153	13,334	11,208	11,391
FY 22	125,437	June	9,377	8,461	7,790	9,964	3,967	3,818	11,924	12,450	10,420	11,207
FY 23	164,846	July	5,145	6,833	7,869	9,484	3,958	4,660	12,587	12,290	11,206	10,666
FY 24	148,600	August	7,779	7,746	8,122	10,831	3,957	7,394	14,439	13,943	11,329	10,993
FY 25	125,920	September	5,961	7,854	7,352	7,678	5,033	7,294	14,269	13,651	10,817	10,947
FY 26	61,799	October	6,743	8,107	9,809	10,178	4,071	8,983	14,868	16,283	10,354	11,809
		November	6,479	7,661	8,523	8,891	4,021	8,563	14,394	15,579	11,008	9,133
		December	6,550	6,765	6,108	8,649	4,389	8,455	14,201	12,953	9,129	8,251
		TOTAL	48,034	85,807	88,520	112,479	57,770	70,013	140,810	164,787	127,744	123,876

		LINK										
FY 16	66	PARATRANSIT	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
FY 17	2,403	January		200	285	485	498	368	400	596	550	773
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		TOTAL	1,111	3,461	4,913	5,370	4,593	5,481	6,370	7,895	9,172	10,274

Systemwide										
Total	49,145	89,268	93,433	117,849	62,363	75,494	147,180	172,682	136,916	134,150
	Passenger trips reported by WeDriveU management									